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ROUTING AND TRANSMITTAL SLIP		Date
		10/4/83
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <i>SO/DBA</i>	<i>[Signature]</i>	5 OCT 1983
2. <i>ADA</i>	<i>[Signature]</i>	5 OCT 1983
3. <i>DDA</i>	<i>[Signature]</i>	5 OCT 1983
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	For Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

3- per your request

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions.

FROM: (Name, org. symbol, Agency/Post)	Room No. — Bldg.
D/L	
	Phone No.

5041-102

★ GPO : 1981 O - 361-529 (148)

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

ROUTING AND RECORD SHEET

FILE#

45

SUBJECT: (Optional) Printing & Photography Division, Photo Branch Job #370-753/754/756-83

FROM: Chief
Printing & Photography Division
158 P&P Bldg.

EXTENSION

NO. OL - 11179-83

DATE 3 October 1983

DD/A Regis

STAT

83-440

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TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director of Logistics

2. Chief, Liaison Div
Office of Leg. Liaison

3. CC. SSA

4.

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15.

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Jim: FYI. I
concur in last
para recommendation.
The message is
either give us a
chance to do it
right, or suggest
he go elsewhere.
Further, in future
POPD should have
direct contact with
the Sen. so tradeoffs
can be discussed.
I welcome the
opportunity to support
Congress but we want
to do it under
conditions where it is
a plus for
the Agency and/or
if next time you
have one of this
importance, please
contact me directly.
This is

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3 October 1983

MEMORANDUM FOR: Director of Logistics

FROM: [redacted] Chief
Printing & Photography Division

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SUBJECT: Printing & Photography Division/Photo Branch Job
#370-753/754/756-83

1. Pursuant to your request for details of Job #370-753/754/756-83
[redacted] the following information is offered.

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2. History

- a. Several days prior to the receipt of this job (2 September 1983), [redacted] has two to three telephone conversations with [redacted] at which time the following items were discussed:

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- 1) [redacted] requested a priority turnaround time of three days.

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- 2) [redacted] described the job and asked if we could do the printing and processing required. [redacted] said yes but that the time frame was too constraining. [redacted] replied that this was for a U.S. Senator and if we wanted our next pay raise, the job would be done. [redacted] then asked [redacted] if he was prepared to write a support letter for justification of weekend overtime. At this point, [redacted] backed off.

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- 3) [redacted] then requested "push" processing of four rolls of E-6. [redacted] informed [redacted] that this was not possible in P&PD and suggested that [redacted] contact OTS.

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- 4) At this point, [redacted] considered the matter dropped, as no further comments were made about P&PD being requested to complete this job.

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- b. The first portion of this job arrived unannounced on 2 September 1983 and was received by [redacted]. The job was challenged at this time concerning time requirement, product size, and quantity; and [redacted] repeated the information he previously gave to [redacted]. A requested completion date of 14 September 1983 was finally accepted by P&PD.

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OL - 11179-83

Printing & Photography Division/Photo Branch Job
#370-753/754/756-83

- c. When the pictorial content of the prints was noticed, the job was brought to the attention of [redacted] Production Manager, P&PD/OL. [redacted] advice, contacted [redacted] Deputy Chief, Legislative Counsel. [redacted] assured [redacted] that this job had the approval of senior Agency management and should be processed as requested on the attached requisitions (Attachment A).

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3. Technical Considerations

- a. All originals are 35mm transparencies or 35mm negative color film.
- b. The client requested 8x10 prints. [redacted] tried to talk the customer [redacted] into 3x5 or 5x7 prints. During this discussion, [redacted] pointed to the fact that unless the 35mm film was exposed by a professional photographer to exact manufacturer's specifications, the resulting 8x10 prints would be of mediocre quality. In addition, [redacted] advised the client to request a proof set from which prints of the better originals could be made. [redacted] replied that 8x10 prints were to be made of all originals, without an initial proof set.
- c. As the quality of the originals was recognized to be of amateur, "drug store" quality, Color Lab personnel took extreme measures to reprint/enhance the quality of the prints. Due to [redacted] insistence that all originals be printed, even those with manifest deficiencies were printed and delivered.
- d. Several blank slides were noted and determined to be a camera and/or operator problem. As the slides were mounted automatically and as it was requested that all original material be returned to the customer, the blanks were left in sequence and not removed from the shipment. With this large volume of slides, it is reasonable to assume that a certain amount of exposures would not be recorded as anticipated.
- e. It is obvious that available light was used with poor results. This again is attributed to camera and/or operator problems and was especially noted with the interior shots.
- f. Due to a mechanical malfunction, four rolls of original film were lost in the color processor.

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Printing & Photography Division/Photo Branch Job
#370-753/754/756-83

4. Statistics

- a. 43 rolls of 35mm film were processed: 25 rolls were Ektachrome, 18 rolls were Kodacolor. This represents a total of 650 images.
- b. Internegatives were made from the four rolls of Ektachrome that were push processed by OTS prior to printing.
- c. Thirteen hundred (1,300) 8x10 color prints were generated from the originals.
- d. Over 102 hours of labor were needed to complete this project. The total cost was \$1,855.
- e. If we are to engage in supporting sensitive Congressional photographic requirements, it is suggested that either a professional photographer accompany the Congressman or at least that a proof set of film product be forwarded to the customer for selection of appropriate images for subsequent production. It is further suggested that direct contact be established between the Legislative Counsel and P&PD/OL rather than the current circuitous approach, which increases the probability of confusion. I have also attached (Attachment B) a commendation forwarded by Senator Leahy for services rendered in support of the Senator's Central American visit.

5. If you require additional information with regard to this matter, please contact Production Manager, on extension

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Attachments:

- A. Three P&PD Photographic Requisitions
- B. Leahy Commendation